**Responsibilities of Wild Ones Grant Site Mentors**

1. Receive contact information and grant details from Wild Ones Grant Team member when grant work (planting, sowing, landscaping, etc) has been completed.
2. Attend Wild Ones sign presentation and introduce yourself to the site contact. Provide the grant site contact with your phone/email information so they can contact you if they have questions or problems.
3. Visit site within 3 months of completion to review progress.
4. Take pictures of site once per year (preferably during peak bloom period) and submit pictures to Wild Ones (currently Dawn Weber dawnrweber@gmail.com)
5. At each site visit, review the site with these questions in mind:
	1. Are the plants doing well?
	2. Are the plants appropriate for the space (sun/shade, spacing, ectc)?
	3. Is appropriate weeding/mulching being done?
	4. Is watering being done (as needed in first two years)?
	5. Are there any signs of neglect (erosion, construction, etc, or any signs of animal damage)?
	6. Is the grant site contact (information and identity) still valid? If not, get information on new site contact.
6. Address any issues observed with site contact (use Wild Ones and grant committee members as resource if needed).
7. Continue to visit site once or twice per year to monitor and take actions as necessary.
8. Report each site visit and findings to the Wild Ones grant site librarian (currently Kevin Mowery kmmowe@gmail.com) Note: This can be a short email for example "Visited xxx School on May 25, everything looks good".
9. NOTE: As part of the grant process, grant recipients are required to provide access for Wild Ones to review the site.

February 5, 2019